

P E N N S Y L V A N I A  
**STATE TROOPERS**  
ORGANIZED 1962  ASSOCIATION

(Rev.07/01/2020)

**EXPENSE VOUCHER**

**DATE:** \_\_\_\_\_ **LODGE #** \_\_\_\_\_

**NAME** \_\_\_\_\_

**POSITION/COMMITTEE** \_\_\_\_\_

**ITEMIZED EXPENSES AMOUNT**

**TRANSPORTATION** \_\_\_\_\_ miles x .58 \$ \_\_\_\_\_

**TOLLS** \_\_\_\_\_

**LODGING (Hotel Name)** \_\_\_\_\_

**MEALS** \_\_\_\_\_ -day(s) x \$55 per day

**PER DIEM** \_\_\_\_\_ -day(s) x \$399.76 per day

**INCIDENTALS** \_\_\_\_\_

**OTHER EXPENSES** \_\_\_\_\_

**TOTAL:** \$ \_\_\_\_\_

**REASON FOR EXPENSES** \_\_\_\_\_

**Address**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPROVAL SIGNATURES:**

**PRESIDENT** \_\_\_\_\_

**TREASURER** \_\_\_\_\_

**CHECK #** \_\_\_\_\_

**Phone #** \_\_\_\_\_

**DATE ISSUED** \_\_\_\_\_

**Email** \_\_\_\_\_