

Rev 10/06		1. GRIEVANCE NUMBER	
GRIEVANCE FORM		D-999	
2. NAME AND RANK OF GRIEVANT/SPOKESPERSON		3. <input type="checkbox"/> IF GROUP GRIEVANCE, CHECK BLOCK & LIST NAMES BELOW	
Tpr. Keith Jones			
4. TROOP/BUREAU	5. STATION/DIVISION	6. NAME OF REPRESENTATIVE (IF ANY)	
Troop D	Anywhere		
7. TYPE OF GRIEVANCE (CHICK ONE)		8. DATE OF ALLEGED CONTRACTUAL VIOLATION OR WHEN YOU BECAME AWARE OF SAME/OR DATE ACKNOWLEDGEMENT OF PENALTY TO BE IMPOSED	
<input checked="" type="checkbox"/> CONTRACT INTERPRETATION <input type="checkbox"/> APPEAL DISCIPLINE		10/10/06	
9. ALLEGED VIOLATION: CITE SPECIFIC CONTRACT PROVISIONS. IF DISCIPLINE-CITE ARTICLE XXVIII (DISCIPLINE)			
Article 37 - Specialized Positions and Training			
10. DETAILS-FULLY EXPLAIN ALLEGED VIOLATIONS / FOR DISCIPLINE SEE INSTRUCTION SHEET			
<p>On 09/09/06, a posting for specialized training, "Advanced Interview and Interrogation Techniques" was posted at Troop D, Anywhere Station. The posting allotted for three members of the Anywhere Station to be assigned to attend the specialized training.</p> <p>On 09/12/06, I submitted correspondence, requesting to attend the training. The request was made well before the posted deadline of 09/24/06.</p> <p>On 09/26/06, I received a copy of Troop Order 2006-10, which assigned Tpr. Bill Gates, Tpr. Barney Fife and Tpr. Martha Stewart to attend the training. I am senior to Tpr. Fife and Tpr. Stewart.</p>			
<h1>SAMPLE</h1>			
11. LIST OF ATTACHMENT/COPY D.A.R., RESPONSE LETTER, ETC.			
Circular CR-44-06 - Specialized Training "Advanced Interview and Interrogation Techniques" Correspondence, dated 09/12/06, requesting consideration for specialized training Troop Order 2006-10, selecting Tpr. Gates, Tpr. Fife and Tpr. Stewart to attend the training.			
12. LIST OF WITNESSES/NAME AND RANK			
13. SUGGESTED REMEDY:			
All appropriate relief. NOTE: The Collective Bargaining Agreement provides relief for members who are erroneously not selected to attend specialized training by allowing them to attend the next available similar training.			
14. NAME AND RANK OF GROUP GRIEVANCE MEMBERS (EACH NAME MUST BE INITIALED)			
15. SIGNATURE OF GRIEVANT/SPOKESPERSON		16. DATE FILED	

STEP -1-

IF DISCIPLINE, SUBMIT DIRECTLY TO STEP -2-

17. RESPONSE TO CONTRACTUAL INTERPRETATIONS ONLY

GRIEVANCE WAS RECEIVED _____ AND IS AFFIRMED DENIED

18. SIGNATURE (TROOP C.O./ BUR. DIR.)

DATE MEETING HELD

19. SIGNATURE

DATE:

CHECK TO APPEAL TO NEXT LEVEL

NOTICE: MUST BE POSTMARKED WITHIN 5 DAYS FROM RECEIPT OF FIRST STEP RESPONSE

CHECK APPR. BLOCK

20. GRIEVANCE SUMMARY FORM COMPLETE

YES NO

21. PSTA REPRESENTATIVE NOTIFIED

YES NO

22. PSTA REPRESENTATIVE PRESENT

YES NO

DISCIPLINE ONLY

23 GIVEN OPPORTUNITY TO REVIEW INFORMATION USED FOR D.A.R.

YES NO

DATE:

24. RIGHTS EXPLAINED:

YES NO

25. REASON FOR APPEAL*

EXCESSIVE PUNISHMENT FACTUAL DISPUTE

26. SIGNATURE

DATE:

27. STEP NO. 2 GRIEVANCE COMMITTEE ACTION

DATE MEETING HELD

GRIEVANCE BOARD ACTION

28. STEP NO. 3 ARBITRATION

DATE HEARING SET

LOCATION

ARBITRATOR ASSIGNED

DECISION RENDERED: